Maryland State Police

How to complete the Intercept Device registration

To register your intercept device, go to the Maryland State Police <u>website</u>. Click on the Licensing Division tab...



Click below for the:

Application to Purchase a Regulated Firearm

Application for Handgun Wear/Carry Permit

Machine Gun Registration

Licensing Portal





Click below for the:

Handgun Qualification License (HQL) Application

LEOSA

Qualified Handgun Instructor

Intercept Devices & K9 (LE Only)

Click the red "Click Here"

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Station and a state				
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	Click here t	o create an ac	count.	
unal accounts Of	EY. Law enforce	ment agencies pla	ase see the be	tom of P (page)
Click	bere if you ha	we forgetten y	our passwon	

You must use your agency's login credentials. If you do not know your agency's credentials, please email msp.licensing@maryland.gov, from your agency email, and request your agency's login credentials.

	DEPARTMENT OF MARYLAND STATE POLICE
MENU Create User Account	Welcome to the Mary and Department of State Police (eMDSP) Online Services Login Page
	IMF DR TANT UPDATE
	For information regarding the HQL renewal process, click here
	A copy of your HQL, either printed or electronic, must be presented to a firearm dealer or private seller, prior to selling renting, or transferring a handgun, in accordince with the MD Public Safety 5-117.1 and COMAR 29.03.01.06.
	For assistance with your:
	 HQL, New Resident Registration or Qualified Handgun Instructor License, please email msp.hql@maryland.gov
	 Intercept Device Registration, please ema msp.licensing@maryland.gov
	LEOSA application, please email msp.handgunpermits@maryland.gov
	User ID:
	Password :
	Login
	Click here to create an account.
	Click here if you have forgotten your password.

After successfully logging in, you will see your agency's homepage. Click "Initial Application" to start a new registration... Docu Demogr

DEPARTMENT OF MARYLAND STATE POLICE

MENU	Licensir	ng Home Page	Э					
al Application	The list below	w displays all licen	cor currenth	v hold or popding l		onev/bucin	occ. If you are a law	onforcomont
enew License	agency seeki	ing to register equi	pment pleas	se select the Initia	I Application from	m the menu	u on the left.	emoluement
nent Request								
phics Update								
Logout	Name							
	Name: 1	Maryland State Po	lice		Address	5 :	1111 Reisterstown Pikesville, MD 212	Rd 08
	Licenses, Re	egistrations and Ce	rtificates					
	Intercepting De	evices						
	Profession:	Intercepting Devi	ces	License Number:	MSPED# 0	00031	License Status:	In Service
				Certification Date:	11/8/2010		Expiration Date:	11/8/2030
	Intercepting De	evices	-	_	_	-	_	
	Profession:	Intercepting Devi	ces	License Number:	MSPED# 0	00032	License Status:	In Service
				Certification Date:	11/8/2010		Expiration Date:	11/8/2030
	Intercepting De	evices	-	_	_	-	_	
	Profession:	Intercepting Devi	ces	License Number:	MSPED# 0	00265	License Status:	In Service
				Certification Date:	11/1/2011		Expiration Date:	11/1/2031
	Canine							
	Profession:	Canine	License Nur	nber:	K9-2959	License	Status:	Retired
			Certification	Date:	11/24/2010	Expirati	on Date:	11/24/2011
		Special Requirement			Issue Date		Ехр 🛙	ate
	Tracking			11/24/2010		11	/24/2011	
	Canine							
	Profession:	Canine	License N	lumber:	K9-2971	Licens	e Status:	Retired
			Certification	on Date:	2/3/2011	Expira	tion Date:	2/3/2012

MENU	Register Your Device
Licensing Home Page	Application Type Selection
Logout	Profession: License Type: Obtained By Method: Select Obtained By Department Owned Privately Owned Intercepting Devices • Select Obtained By Department Owned Privately Owned
	To start an application select from the following Licensing, Registration, and Contificates.
	Firearms Services Program
	For Firearms Services Select "Firearm Services" for Program
	Handgun Qualification License (Standard)
	 Required to purchase, rent, or receive a regulated firearm in Maryland
	 Select "HQL Standard" for License Type, and "Application" for Application Method
	 Required to have taken the 4 hour class from a certified MSP Instructor
	Handgun Qualification License (Training Exempt)
	 Required to purchase, rent, or receive a regulated firearm in Maryland
	 Select "HQL Training Exempt" for License Type, and "Application" for Application Method
	See website for list of exemptions
	Handgun Qualification License (Permit Exempt)
	 Required to purchase, rent, or receive a regulated firearm in Maryland
	 Select "HQL Permit Exempt" for License Type, and "Application" for Application Method
	 Must have a valid MD wear & carry license
	New Resident Regulated Firearms Registration
	 A person shall, within 90 days after establishing residency, register all regulated firearms with the Secretary of the Marvland Department of State Police.

· Select "New Resident Regulated Firearms Registration" for License Type, and "Application" for Application Method

To begin registering your intercept device, complete the three drop down boxes as follows:

Profession - Intercept Devices License Type - Intercept Devices Obtained by Method - can be Department or Privately owned

Click "Start Application" when completed...

ur Device
Selection
Intercepting Devices 🗸
Intercepting Devices 🗸
d: Department Owned 🗸

Start Application

To begin, click the "Demographics" tab to review your agency contact information...

DEPARTMENT OF MARYLAND STATE POLICE

MENU Register Your Device

DEMOGRAPHICS^{*} Maryland Law provides that law enforcement agencies in the State shall register with the Maryland Department of State Police all LICENSE ADDRESS^{*} electronic, mechanical, or other devices whose design renders them primarily useful for the purpose of the surreptitious interception of wire, oral, or electronic communications. LICENSE UPDATE^{*} QUESTIONS^{*} The device is required to be owned, possessed or in the control of the agency, its employees or agents. All devices shall be registered within ten (10) days of the date the device came into the possession or the control of the agency, their employees or <u>Finish</u> agents.

Licensing Home Page

Upon successful registration of a device, a corresponding license number will be issued and forwarded to the registering agency. Logout The law requires the registering agency; employees or agents affix the issued serial number for each device registered.

Applicable Laws

To continue registering your device, click Demographics on the Menu to the left.

This is your agency's primary contact information. If it is incorrect, please email <u>msp.licensing@maryland.gov</u>.

Click "License Address" tab to continue...

Lice

Jpdate Intercepti	ng Devices Informatio	n		
ase Contact the Appro	priate Person from the Login	Screen if Information Sh	own Here is Incorrect. Thank	(You.
w Enforcement Agency	Headquarters Information			
Agency/ Business Name:	Maryland State Police	Owner / Manager Name:	Command Staff	
w Enforcement Agency	Headquarters Address			
Line 1:	1111 Reisterstown Rd	Phone:	410-653-4500	
Line 2:		Fax:		
City:	Pikesville	Email:	msp.lic_command@marylan	
County:			This is the primary headquarters er the primary users email address on	mail address. Please enter i the next page.
ZipCode:	Baltimore			
	21208			
State:	MD 🗸			
		Complete		
	Jpdate Intercepti ase Contact the Appro <u>w Enforcement Agency</u> Agency/ Business Name: <u>w Enforcement Agency</u> Line 1: Line 2: City: County: ZipCode: State:	Update Intercepting Devices Information ase Contact the Appropriate Person from the Login w Enforcement Agency Headquarters Information Agency/ Business Name: Maryland State Police w Enforcement Agency Headquarters Address Line 1: 1111 Reisterstown Rd Line 2:	Update Intercepting Devices Information ase Contact the Appropriate Person from the Login Screen if Information Sh w Enforcement Agency Headquarters Information Agency/ Business Name: Maryland State Police W Enforcement Agency Headquarters Address w Enforcement Agency Headquarters Address Line 1: 1111 Reisterstown Rd Line 2: Fax: City: Pikesville Email: County: ZipCode: Baltimore 21208 State: MD V	Agency/ Business Name: Maryland State Police Owner / Manager Name: Command Staff V Enforcement Agency Headquarters Address Une 1: 1111 Reisterstown Rd Phone: 410-653-4500 Line 1: 1111 Reisterstown Rd Fax: Email: Imsp.lic_command@marylan City: Pikesville Email: Imsp.lic_command@marylan ZipCode: Baltimore 21208 State: MD V Complete

MENU	Update Assignme	ent		
DEMOGRAPHICS* License Address LICENSE UPDATE*	All equipment must be as the Update button at the	signed to an address even if bottom of the page to save cl	it's the agency's primary nanges.	address. Update the information below and click
QUESTIONS*	Location Where Intercept	t Device License to be Held		
Finish Licensing Home Page	Country:	United States 🗸	Pho	ex. 3015551212
Logout	Line 1:		F	ax:
	Line 2:	ex. 123 Fourth St.	Em	ex. 3015551212 ail:ex. username@domain.com
	City:	Foreign Addresses:		Please ensure this field is supplied to recieve updates about your license.
	State: ZipCode:	Enter city, region, postal code MD		
			Update	

"License Address" is the registering officers information. It is imperative that the email address is correct as this is where the registration confirmation will be sent.

When complete, click "License Update"...

"License Update" is where the recording device information is entered. When complete, click "Save."

Click the "Questions" tab to continue...

DEPARTMENT OF MARYLAND STATE POLICE

MENU	Update Device In	formation				
DEMOGRAPHICS* LICENSE ADDRESS*	Complete the fields below	in order to register your dev	vice. Click th	e save button to save the	changes.	
License Update	Equipment					
Finish	Description:]	Madal		
Licensing Home Page Logout	Serial Number:			Model:		
	Date of Purchase/ Possession: Privately Owned	<u> </u>		Owner Name:		
	New Equipment Federally Owned:			Transferred Equipment: Agency Transferred From:		
	Save					
	ouve					

Answer all three questions, the answer should be YES to all three, and click "Submit."

Click the "Finish" tab to continue...

MENU	Register Your Device	
DEMOGRAPHICS* LICENSE ADDRESS*	Please answer the following questions by choosing the answer from the drop-down menus. Click questions have been answered.	k the Submit button after all the
Questions	Question	Answer
Finish Licensing Home Page	is the primary purpose of the device being registered the surreptitious interception of wire, oral, or electronic communication?	Please Choose 🗸
Logout	Has the device being registered come into the possesion or control of the agency, its employees or agents, within the last ten (10) days?	Please Choose 🗸
	Once received, Will the registered owner/agency affix the issued serial number to the device being registered?	Please Choose 🗸
-	Attestation	
i i t t t	Maryland Law provides that Law Enforcement Agencies in the State shall register with the Maryla mechanical or other devices whose design renders them PRIMARILY useful for the purpose of the nterception of wire, oral or electronic communications which are owned by them or possessed by heir employees or agents. All such devices shall be registered within ten (10) days from the date the possession or control of the agency, their employees or agents. The law further requires the re agents affix or indicate an issued serial number for each device registered pursuant to this law or to any information supplied as part of the registration must be reported promptly to the Maryland	and State Police ALL electronic, be SURREPTITIOUS y or in the control of the agency, e on which the device came into requesting agency, employees or in the device registered. Changes Department of State Police.
E	By clicking the Submit button I, the undersigned owner representative/custodian of records, here nformation is correct to the best of my knowledge.	eby certify the above-listed
	Submit	
1	f you select the above Submit button and you are not redirected to the next step, please review miss a required question.	the page to ensure you did not
Man	/land Department of State Police Licensing Division I 1111 Reisterstown Road Pikesville. Maryla	nd 21208

MENU	* All checklist items must be completed before continuing.	
DEMOGRAPHIC		
LICENSE ADDRES	Application Summary	
	The information you have provided is listed below. Please review this information carefully to ens back to any step in this process by clicking the corresponding link on the left.	ure it is correct. You may go
QUESTION	When you have verified all information and if your application requires a feal click the Submit An	plication button to pay all
Licensing Home Dage	applicable fees and submit your application. If for any reason your application is denied your app	lication fee will not be refunded
Logou	Licenses	
	Address Changes	
	Name: Maryland State Police	
	Licensee Address: 1111 Reisterstown Rd	
	Pikesville, MD 21208	
	msp.lic_command@maryland.gov 410-653-4500	
	Question Responses	
	Question	Answer
	Is the primary purpose of the device being registered the surreptitious interception of wire, oral, or electronic communication?	
	Has the device being registered come into the possesion or control of the agency, its employees or agents, within the last ten (10) days?	
	Once received, Will the registered owner/agency affix the issued serial number to the device being registered?	
	Prerequisite Licenses	
	If all the above information is correct please click the Submit Application bu Otherwise, please go back and correct any information that is necessary using the links	itton below. on the left side menu.

Here you will see your Application Summary. If all the information is correct, please click the Submit Application button below. Otherwise, please go back and correct any information that is necessary using the links on the left side menu.

A registration confirmation will be emailed to the officer who registered the device.

For questions, please send an email to msp.licensing@maryland.gov