



STATE OF MARYLAND

DEPARTMENT OF STATE POLICE

OFFICE OF THE STATE FIRE MARSHAL



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The Office of the State Fire Marshal is currently seeking applicants for the position of Deputy State Fire Marshal I, a sworn law enforcement position. A Deputy State Fire Marshal I enforces State laws in the field of fire prevention, fire investigation, and fire inspection.

SALARY RANGE: \$45,985 – 71,701

POSITION DUTIES: A Deputy State Fire Marshal I is the entry level of work in the enforcement of State laws in the field of fire prevention, fire investigation and fire inspection. As a Deputy Fire Marshal I, you will serve the citizens of Maryland by:

- Providing fire safety inspections to business and multi-family occupancies.
- Enforcing State fire safety laws.
- Determining the origin and cause of fires.
- Investigating arson fires and arresting those responsible.
- Providing fire safety information.

MINIMUM QUALIFICATIONS: Each candidate must have:

Education: High School diploma or G.E.D. certificate accepted by the Maryland State Board of Education as described in the Police Training Commission regulation.

Experience: None

Note: The above educational requirement is set by the Maryland Police and Correctional Training Commission in accordance with Public Safety Article §3-207.

LICENSES, REGISTRATION AND CERTIFICATES:

1. Employees in this classification who have not already done so must successfully complete the Entrance Level Police Training Course required by the Maryland Police and Correctional Training Commission during the probationary period.
2. Employees in this classification will be required to secure police officer certification as required by the Maryland Police and Correctional Training Commission during the probationary period.

SPECIAL REQUIREMENTS OF THE CLASSIFICATION

1. Employees must meet the selection standards required and successfully complete the training prescribed by the Maryland Police and Correctional Training Commission for a police officer in accordance with the Annotated Code of Maryland, Public safety Article, Section 6-303 or be eligible for comparative compliance training, approved by the Maryland Police and Correctional Training Commission. Selection standards for police officer training are listed in detail in the Code of Maryland Regulations 12.04.01.04 and include the following:

U.S. Citizenship

Must be at least 21 years of age

A completed background investigation, including a check of criminal history

Oral interview

Physical examination

Possession of a driver's license valid in the State of Maryland.

2. Employees in this classification will be required to bear firearms and to demonstrate practical knowledge and proficiency in the safe use and care of firearms on a periodic basis, as required by the Maryland Police and Correctional Training Commission.
3. Employees in this classification are assigned duties in a given service area.
4. Employees in this classification are subject to call-in and, therefore, will be required to provide the employer with a phone number where they can be reached.
5. Employees in this classification are subject to substance abuse testing in accordance with Code of Maryland Regulations 17.04.09, Testing for Illegal Use of Drugs.

HIRING PROCESS

DO NOT SUBMIT A STATE EMPLOYMENT APPLICATION UNLESS YOU HAVE SUCCESSFULLY PASSED STEP 3, THE WRITTEN EXAM.

Step 1: Applicant Orientation & Pre-application

ALL applicants must attend a mandatory Applicant Orientation conducted by the Office of the State Fire Marshal (dates and locations listed below). **No exceptions.** Applicant orientation will provide you with information about the Agency, job duties, and the hiring process. Applicants will complete a brief pre-application. Applicants meeting the Deputy State Fire Marshal I qualification criteria will be scheduled for the Functional Fitness Assessment Test to be conducted in December 2016.

Step 2: Functional Fitness Assessment Test (FFAT)

The FFAT is a measure of an applicant's level of fitness and physical preparedness for police academy training (FFAT standards listed below). The FFAT will be conducted under the guidance of Maryland State Police Fitness Coordinators. You must consult your doctor before participating in FFAT.

Step 3: Written Examination

Applicants meeting/passing the requirements of the FFAT will then complete the written examination. The written examination is designed to measure the candidates' knowledge, skills, and abilities as they relate to the duties of this job classification. There is no study material.

Final Stages: Applicants who meet the requirements following the written examination will submit an electronic State employment application to be certified to the Eligible List for at least one year and continue

in the hiring process which includes an interview, background investigation, polygraph exam and medical and psychological examinations.

APPLICANT ORIENTATION: (NO LATE ADMISSION)

Date	Time	Location
September 7, 2016	7:00 P.M.	Easton Volunteer Fire Department 315 Aurora Park Drive Easton, MD 21601
September 13, 2016	7:00 P.M.	Hughesville Volunteer Fire Department 15245 Prince Frederick Road Hughesville, MD 20637
September 22, 2016	7:00 P.M.	Hagerstown Community College 11400 Robinwood Drive Hagerstown, MD 21742 Classroom ARCC 220
September 24, 2016	10:00 A.M.	Maryland State Police Headquarters Office of the State Fire Marshal Building 'C' Training Room 1201 Reisterstown Road Pikesville, MD 21208

STANDARDS for the FUNCTIONAL FITNESS ASSESSMENT TEST (FFAT):

- Push-ups: 18 in one minute
- Sit-ups: 27 in one minute
- Flexibility: approximately 1.5 inches beyond toes (while seated)
- 1.5 Mile Run: maximum time of 15 minutes and 20 seconds (15:20)

ADDITIONAL INFORMATION:

1. As a Deputy State Fire Marshal I you will be provided with:
 - Take-home car
 - Protective clothing
 - Clothing allowance
 - Training/Continuing Education
 - Challenging work
 - Statewide assignments
 - Retirement after 25 years of service or at the age of 50
2. For information on health benefits and leave go to the Department of Budget and Management web site at www.dbm.maryland.gov.