

Maryland State Police Licensing Division

Professional Licensing Section



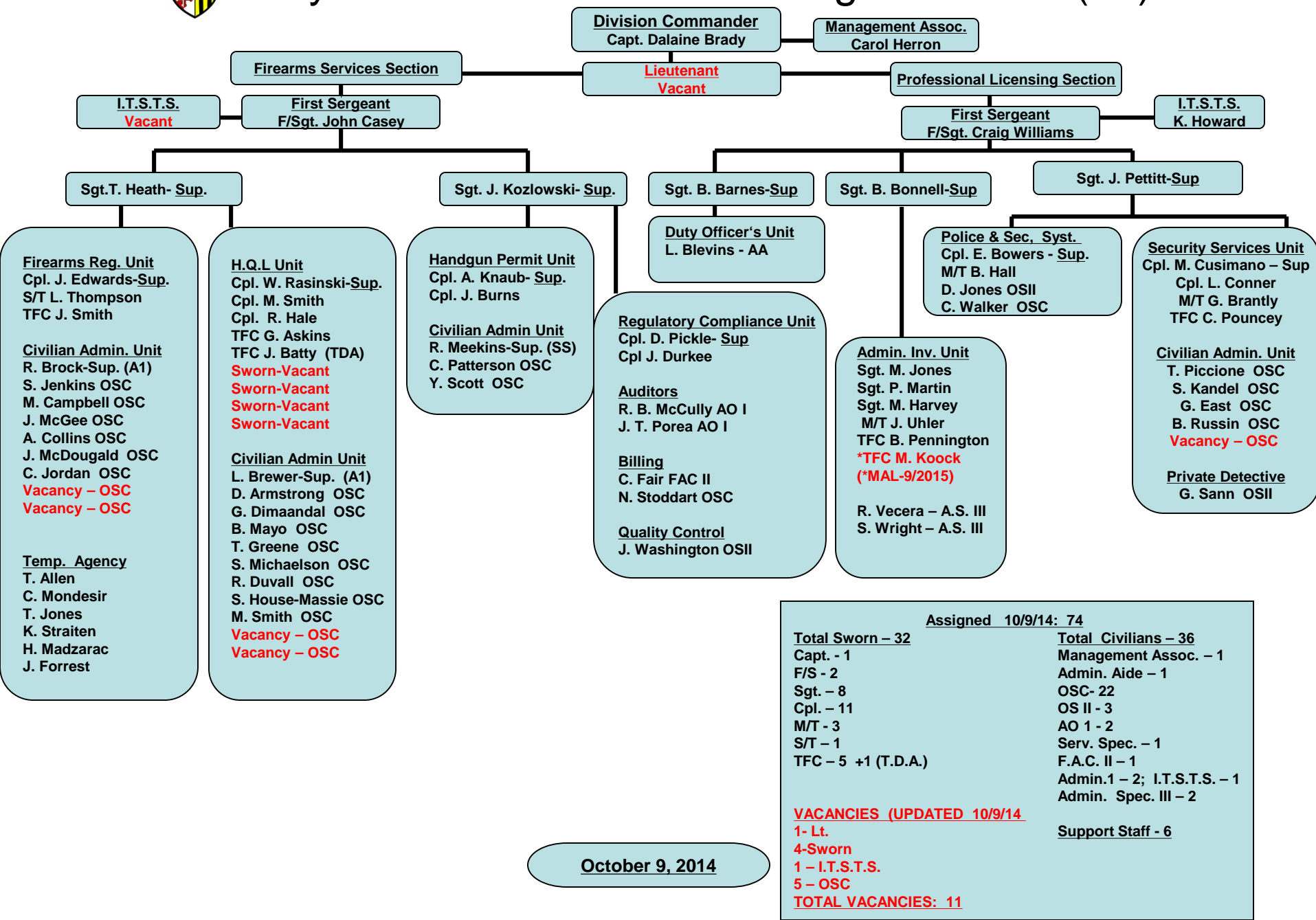
Private Detective Unit

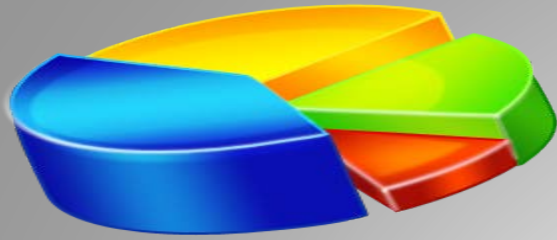


Security Guard Unit



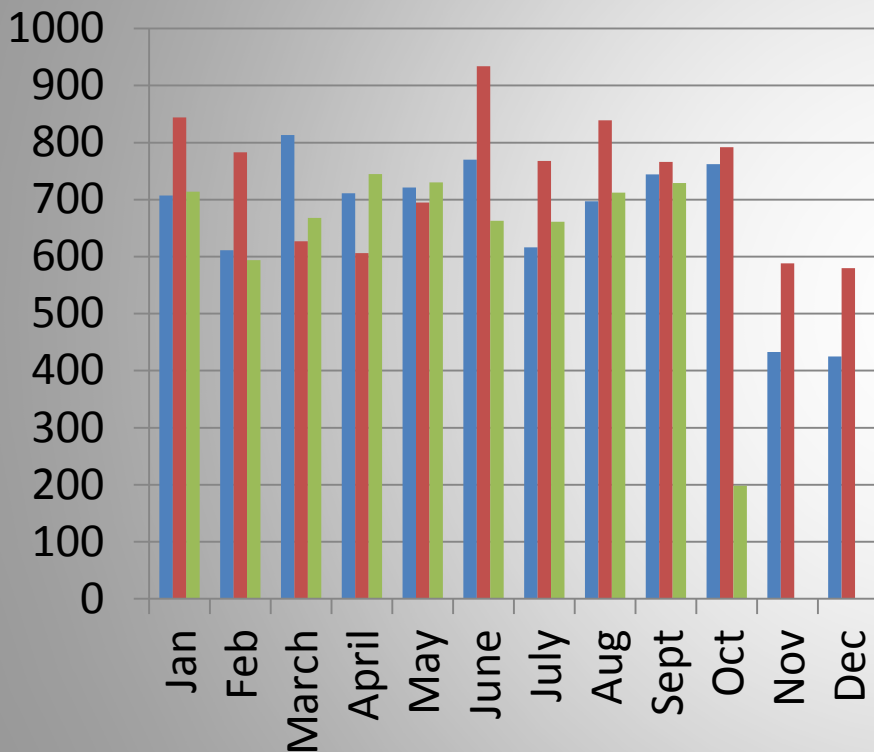
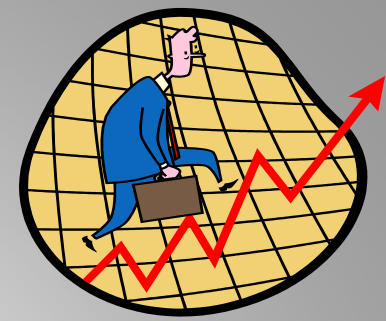
Maryland State Police Licensing Division – (29)





Statistics

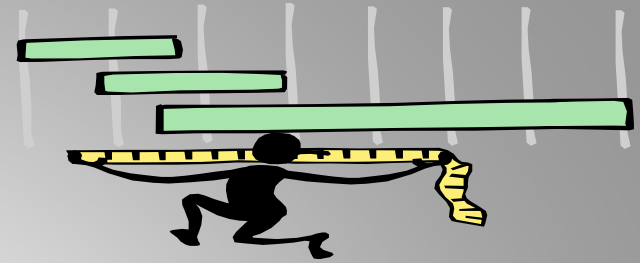
Security Guard



	2012	2013	2014
Jan	707	844	714
Feb	611	783	594
March	813	627	668
April	711	606	745
May	721	695	730
June	770	934	663
July	616	768	661
Aug	697	839	712
Sept	744	766	729
Oct	762	792	198
Nov	433	588	0
Dec	425	580	0



AVERAGES



2014

669* SG per month
43.5* PD per month

2013

735 SG per month
47 PD per month

2012

668 SG per month
43.8 PD per month

* Current year, still calculating



Disapprovals



- 2014 SG Original 118 PD 1
SG Renewal 29 PD 0
- 2013 SG Original 440 PD 7
SG Renewal 93 PD 0
- 2012 SG Original 418 PD 4
SG Renewal 76 PD 0

Disapprovals

- Majority are disapproved for criminal history
 - Property crime
 - Illegal drug use/possession
 - Maryland Judiciary Case Search - website provides public access to the case records of the Maryland Judiciary.
 - <http://casesearch.courts.state.md.us/inquiry/inquiry-index.jsp>

Decline in 2014 disapprovals; result of prerequisite application screening

1,936 open applications (shortages)

**Maryland State Police Licensing Division
Security Guard/Private Detective
Check list**

Postage Date: _____

Application Number: _____

Circle appropriate answer;

- | | | | | | | | |
|----|---|-------|-------|-------|-------|-----|----|
| 1) | Photographs Attached and Acceptable | _____ | _____ | _____ | _____ | YES | NO |
| 2) | Check or Money Order # | _____ | _____ | _____ | _____ | YES | NO |
| 3) | VALID Work Authorization Forms Related to Question 8 Attached | _____ | _____ | _____ | _____ | YES | NO |
| 4) | Current Employer Information Pg. 8 | _____ | _____ | _____ | _____ | YES | NO |
| 5) | Agency Principle Address MD ONLY | _____ | _____ | _____ | _____ | YES | NO |
| 6) | Compliance Certificate Completed | _____ | _____ | _____ | _____ | YES | NO |
| 7) | Authorization of Release of Information Completed | _____ | _____ | _____ | _____ | YES | NO |
| 8) | All required signatures (pg. 9 & 11) | _____ | _____ | _____ | _____ | YES | NO |
| 9) | Live Scan Receipt (Must be within 30 Days) | _____ | _____ | _____ | _____ | YES | NO |

Application Received Date: _____

Review: East Kandell Piccione Russin (Other reviewer) _____

(***Any of the above missing results in application being returned to the agency***)

Completed the following:

LOTUS DATE: _____

- | | | | | | |
|----|---|-------|-------|-----|----|
| 1) | Application entered into Lotus Notes | _____ | _____ | YES | NO |
| 2) | Current Employer information entered | _____ | _____ | YES | NO |
| 3) | Logged on MSP form 208 | _____ | _____ | YES | NO |
| 4) | CJIS/ FBI Response Logged Into Lotus | _____ | _____ | YES | NO |
| 5) | Photograph scanned | _____ | _____ | YES | NO |
| 6) | Naturalization/Perm. Resident Paperwork Scanned | _____ | _____ | YES | NO |
| 7) | Shortage documented/ Letter sent | _____ | _____ | YES | NO |

CJIS RESP. REC.	Y	N	N/A	RECORD	Y	N
FBI RESP. REC.	Y	N		RECORD	Y	N

N/A

Reviewer: East Kandell Piccione Russin (Other reviewer) _____

Record Check

Review: East Kandell Piccione Russin (Other reviewer) _____

SYSTEM	Record	NO Record	DATE
Warrants (METERS)			
JIS (COURTS)			
JIS Warrants			

Final Review;

Approved: _____ Disapproved: _____ Shortage: _____

Lotus Notes Entered: YES _____ NO _____ N/A _____

Reviewer: _____ Date: _____



MARTIN O'MALLEY
GOVERNOR
ANTHONY G. BROWN
LT. GOVERNOR

STATE OF MARYLAND
MARYLAND STATE POLICE
Licensing Division
1111 Reisterstown Road
Pikesville, Maryland 21208
410-653-4500



COLONEL
MARCUS L. BROWN
CHIEF OF POLICE

October 14, 2014

MD Licensed Security Agency
25 Main Street
Baltimore, Md. 21222
Attn: Human Resources

Dear Licensee:

In accordance with Md. Business Occupations and Professions Code Ann. § 19-405, the Maryland State Police has issued the enclosed security guard credentials. This certification card authorizes the individual named thereon to represent to the public that the individual is certified by the Secretary of the Department of State Police for employment as a security guard.

This certification card is required to be carried whenever the guard provides a security guard service. On request of a law enforcement officer, the security guard's certification card shall be displayed. Whenever a security guard is in uniform, the security guard shall clearly display and wear the certification card.

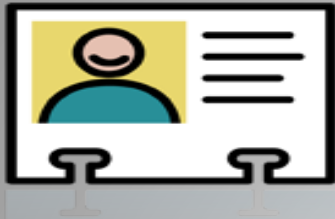
The certification card remains the property of the State of Maryland. As such, should any guard separate employment from your agency, the certification card must be returned by your agency within 10 days from the date of this correspondence. Your signature on the attached form is required as proof of receipt. Once signed, please return to the address and attention listed. Please keep a copy for your records. Any questions relating to the security guards may be directed to the Security Guard Unit at 410-653-4505 or by electronic mail at mssp.securityguard@maryland.gov.

Sincerely,

Cpl. Michael Cusimano
Cpl. Michael Cusimano
Supervisor, Security Guard Unit
Maryland State Police

DMB:mwc

Attachment(s)
Enclosure(s)
cc: Administration File



CREDENTIALS



Is this your
employee?



Is the name correct ?



SECURITY GUARD CERTIFICATION

Race: Black
Sex: Male
Height: 6-02
Weight: 296
Hair: BLACK
Eyes: BLACK

License Number: 102 - 197
Expires: 07/31/2017

THE PERSON WHOSE IDENTIFICATION IS ESTABLISHED HEREON
HAS BEEN CLEARED TO BE EMPLOYED BY A LICENSED SECURITY
GUARD AGENCY ONLY, IN THE CAPACITY OF A SECURITY GUARD.

Superintendent
M. J. Brown

James, Jr.

Restrictions:
IF ARMED, the Security Guard MUST HAVE a VALID PERMIT TO CARRY a
HANDGUN.

B
Security Guard
3.4.70017754.20140821.142305.10219325520140821140512

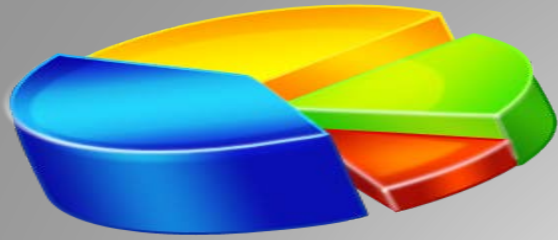
Card is Property of
MARYLAND STATE POLICE
If found, return to :
LICENSING DIVISION
1111 Reisterstown Road
Pikesville, Maryland 21208

MSP

Rev. 04/2006 003 SC2251

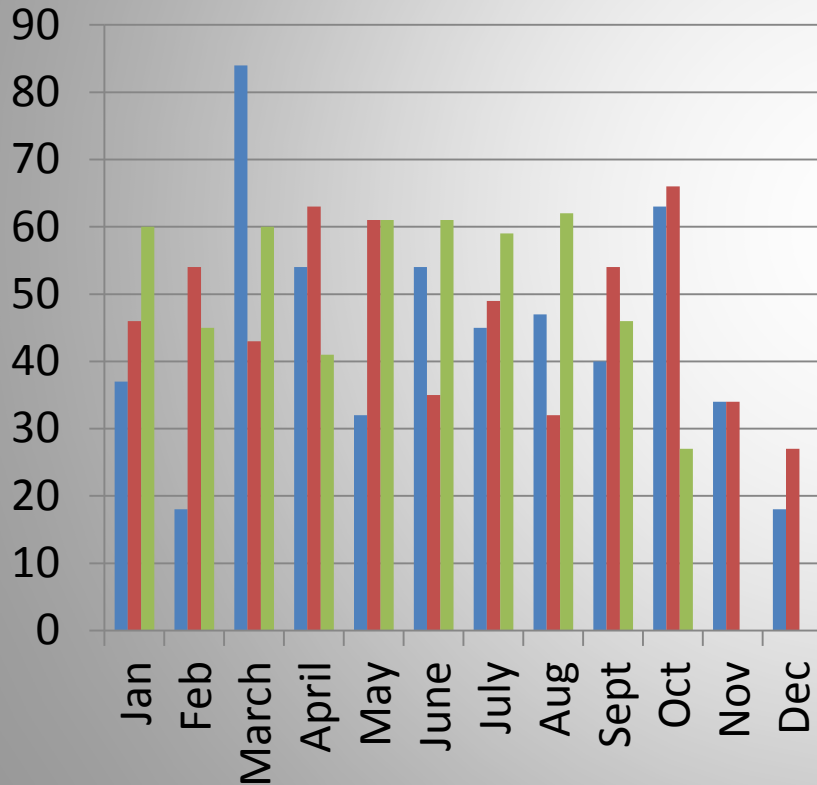
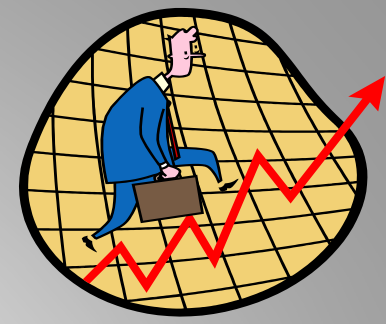
Is the card expired?
Have you sent in the
renewal application?





Statistics

Private Detective



■ 2012
■ 2013
■ 2014

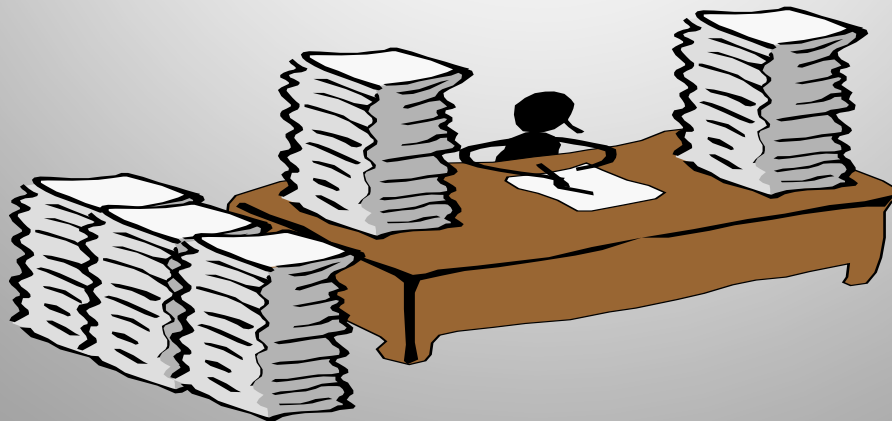
	2012	2013	2014
Jan	37	46	60
Feb	18	54	45
March	84	43	60
April	54	63	41
May	32	61	61
June	54	35	61
July	45	49	59
Aug	47	32	62
Sept	40	54	46
Oct	63	66	27
Nov	34	34	0
Dec	18	27	0



THE PAST



- Backlogged credentials
 - 2,000 cleared and mailed
- Hardware/Software issues
- Inefficient work flow





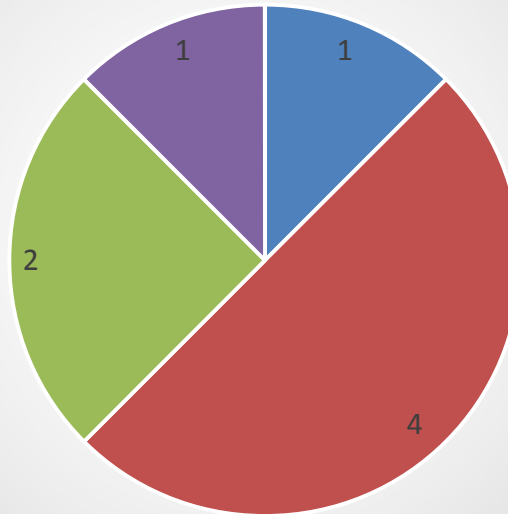
Changes in Licensing Division



- Licensing Stat – performance based management
- Cross Training – “My staff is your staff”
- New/updated equipment
- New policies and procedures
- Agency applicant “Status Check” procedures
- “check list” processes
- Elimination of all backlogs
- Processing and credentials mailed within 90 days
- Online Complaint/Compliment form

Security Agency/Guard Complaints

Security Agency/Guard



MD Licensed Security Agencies - 932

MD Licensed Security Guards – 20,124



Investigations



- Licensing Division's Administrative Investigative Unit
 - ✓ Full Service In-house Investigative Services
 - ✓ Backgrounds
 - ✓ Complaints
 - ✓ Inspection and Compliance Audits
 - ✓ Administrative Investigations



Near Future

- COMAR Update
- Annual Seminars
- Advisories and Bulletins
 - Powered by GovDelivery
 - www.mdsp.org - Subscribe to our bulletins
- Lotus Development
 - Fee Change Project 2/2015
 - Automated 208 3/2015

Future

Automated application
On line fee payment

