Firearms Registration Unit

How to submit a 77R firearm purchase application
To apply, go to the Maryland State Police website. Click on the Licensing Division tab…
On the next page, scroll down and click on the Licensing Division portal…

For more information about regulated firearm purchases, click here.
Effective immediately, all Handgun Permit/Wear and Carry application fees are being electronically collected at the time of application submission in the Licensing Portal.

ATTENTION: Before you may legally wear and carry a regulated firearm, you must possess and maintain on your person the MSP-issued Handgun Wear and Carry Permit. Submission of the application does not authorize you to wear, carry, or transport a handgun.

To access the Wear and Carry Application click below:

Training must be successfully completed prior to submitting the application, unless you are exempt from training. Please click here for information on Wear and Carry Permit Training.
Welcome to the Maryland State Police Licensing Division Portal. The 77R and Handgun Permit applications are completed in the portal.

You must have a portal account to submit any application. Click “Create My Account” to set up your portal account.

Click “Log In” to access your account.

EACH INDIVIDUAL APPLICANT MUST HAVE A PERSONAL EMAIL ADDRESS TO REGISTER FOR THEIR OWN INDIVIDUAL PORTAL ACCOUNT. SHARED PORTAL ACCOUNTS ARE NOT PERMITTED AND WILL DELAY PROCESSING OF APPLICATIONS
“Create My Account” looks like this… **YOU MUST HAVE A VALID EMAIL ADDRESS**

---

Account Registration

Please complete the registration form below to set up your account. The account is free, and all information entered into your account is kept secure and confidential.

Please note that you must have an email address to create an account.

<table>
<thead>
<tr>
<th>Required fields marked with an asterisk (*)</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Name *</td>
</tr>
<tr>
<td>Middle Name</td>
</tr>
<tr>
<td>Last Name *</td>
</tr>
<tr>
<td>Suffix</td>
</tr>
</tbody>
</table>

First Name is required.

The email address used here must be one that you have access to. You will need to access it immediately after account creation to confirm/verify ownership of the email address before you can begin your application process.

<table>
<thead>
<tr>
<th>Email *</th>
<th>Confirm Email</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Password *</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Confirm Password *</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Password Requirements**

- Minimum 12 Characters.
- Contains both letters and numbers.
- Contains at least one upper case letter.
- Is not all numbers, all special characters, or all alphabetic characters.
- Does not contain leading or trailing blanks.
- Does not contain 3 or more consecutive identical characters.

<table>
<thead>
<tr>
<th>Date of Birth *</th>
<th>Gender</th>
<th>Social Security Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>MM/DD/YYYY</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Home Phone</th>
<th>Work Phone</th>
<th>Mobile Phone</th>
</tr>
</thead>
</table>

When finished, click the blue “Register” button
Completing your registration

1) Check your personal email inbox/spam folder for message from MSP.Licensing@maryland.gov

2) Open email message then click blue Activate My Account

3) After clicking Activate My Account, applicant will be directed back to the Licensing Portal.

4) Message will be as follows; Your Account Has Been Activated. Congratulations, please log in below to access your personal Account Page.
“Account Log In” looks like this.

For forgotten passwords, click here...

If you no longer have access to the email address you used to initially create your portal account, **DO NOT** create a new account. Email the Firearms Registration Unit, include your name, Drivers License Number, and new email address, and they will change your email address.
Forgot Password?

1. Click the forgot password link
2. Enter your email (associated with your Portal account)
3. Check your email Inbox/spam folder for an email containing a link (the links should be considered one time use only)
4. Click the link and change your password (12 characters, Capital letter, numbers, special characters)
5. A cellphone can be used in desktop mode to change your password
Once logged into your portal account, this is the screen you see.

All 77R firearms applications, regardless of type, begin here...
Start completing your 77R application

<table>
<thead>
<tr>
<th>Application Type*</th>
</tr>
</thead>
<tbody>
<tr>
<td>I'm purchasing from a firearm or retail store (Dealer Sale).</td>
</tr>
<tr>
<td>I'm purchasing a firearm from another person (Secondary Sale).</td>
</tr>
<tr>
<td>I received the firearm as a gift (Gift).</td>
</tr>
<tr>
<td>I own a firearm already and I would like to register it with the state (Voluntary Registration).</td>
</tr>
<tr>
<td>I inherited the firearm (Inheritance).</td>
</tr>
<tr>
<td>I am registering a Privately Made Firearm (PMF) or an Unfinished Frame or Receiver per PS 5-703 (Privately Made Firearm).</td>
</tr>
<tr>
<td>I'm applying for some other purchase type.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Basic Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Buyer / Transferee Information</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>First Name*</th>
<th>Middle Name*</th>
<th>Last Name*</th>
<th>Suffix*</th>
</tr>
</thead>
<tbody>
<tr>
<td>First name is required</td>
<td></td>
<td>Last name is required</td>
<td>NONE</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Maiden Name (if applicable)</th>
<th>Nick Name (if applicable)</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Date of Birth*</th>
<th>Country of Birth*</th>
<th>City of Birth*</th>
<th>State of Birth*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date of birth is required</td>
<td>UNITED STATES</td>
<td>City of birth is required</td>
<td>MARYLAND</td>
</tr>
</tbody>
</table>
77R Firearm Purchase Process

Choose Application Type: Dealer Sale, Secondary Sale, Gift, Voluntary, Inheritance, Privately Made Firearm, other purchase type

Dealer Sale: Transfer between Firearm Dealer and applicant requires payment

Secondary Sale: Transfer between seller and buyer requires payment of $10. This sale can be handled by MSP Barrack or FFL Dealer.

Secondary Sale types: FFL Dealer does not take firearm into inventory. If FFL takes firearm into inventory, the application is then a Dealer Sale

Gift: Transfer between immediate family members such as spouse, mother, father, child, grandparents, grandchild

Voluntary Registration: Previously owned firearms brought into the state prior to Oct 1, 2013.

New Resident: (see new resident form under Firearm purchase contact the HQL section)

Inheritance application: Transfer that occurs upon someone's death.

ALL PAYMENTS are handled through electronic services, the Maryland State Police is not involved in this process. Issues should be directed to the payment vendor NIC 1-888-9MD-EGOV(963-3468)
77R Firearm Purchase Process

- Basic Information (Buyer/Transferee Information)
- Fill out all missing demographics/verify it is correct
- Make sure the applicant enters specific occupation
- Designator Collector status is only “yes” if applicant has an approved letter from the Maryland State Police.
- Click next when completed
- Click box on Information Release page
77R Firearm Purchase Process

- Handgun Qualification License Information Choices
- Data Enter HQL Number
- Click box if you are HQL Exempt
- HQL Exemption Options are as follows;
  - Licensed Firearms Manufacturer
  - Current/Retired Law Enforcement Officer (MD agencies only or Federal law enforcement agencies)
  - Active/Retired member of Armed Forces of US or National Guard
  - Purchase of a Curio or Relic (defined by ATF)
  - Lower Receiver/or Frame Purchase/Privately Made Firearms/Unfinished Frame or Receiver
77R Firearm Purchase Process

- Attestation Questions, total of 25 question must be answered truthfully
- Submit and Upload all required Documents (ie. DD214)
- Type First Name and Last Name
- Click Submit
77R Firearm Purchase Process

After Application is submitted to Application Pool, applicant will receive an email from MSP Licensing Portal.

Email will have your Application Number and Pin number.

Applicant will take Application Number and Pin number to FFL Dealer. The dealer will verify HQL, ID and attestation questions. Dealer will enter applicant’s firearm choice and submit application to MSP Firearms Registration Unit.

If it is a secondary sale the purchaser will take Application Number and Pin to FFL Dealer or MSP Barrack. Firearm is entered and application submitted to MSP Firearms Registration Unit.

If 77R application is a gift, inheritance, or voluntary registration, applicant is responsible for entering the firearm on the application and submit application to MSP Firearms Registration Unit.

Application will be processed in 7 days. On the 8th day the purchaser will receive an email from MSP with final Disposition of application. Those who receive a Not Disapprove email may complete the transfer. In cases of a Secondary Sale, the seller will also receive an email.
On your home screen, click DASHBOARD…
This is your Dashboard

Click here to review all emails associated with your application. Click here to update your account information.

Your application status is displayed here
Frequently Asked Questions

Do I need a Handgun Qualification License (HQL) in order to purchase a lower receiver?
No, a lower receiver of a banned assault long gun is classified by the State as a "firearm," but not a "handgun". A Handgun Qualification License (HQL) is only needed if you are purchasing a handgun that is not classified as a curio and relic.

May I build my lower receiver purchased at any time into a handgun?
Yes, a lower receiver of a banned assault long gun may be manufactured provided there is compliance with federal and other state laws—into a handgun.

May I build my lower receiver purchased after 10/1/2013 into an assault long gun?
No, a lower receiver of a banned assault long gun purchased after 10/1/2013 may be built—provided there is compliance with federal and other state laws—only into a handgun, a short barreled rifle that has an overall length of 29 inches or greater, or if the lower receiver is an AR15 platform, into a heavy barrel model.

Who will be responsible for fingerprinting applicants?
The Department of Public Safety and Correctional Services. Please refer to the Public Safety and Correctional Services website for fingerprinting details and locations click HERE.

What is a habitual user?
Habitual user is a person who has been found guilty of two controlled dangerous substance crimes, one of which occurred in the past 5 years.
What is a habitual drunkard?
Habitual drunkard is a person who has been found guilty of any three crimes under § 21-902(a), (b), or (c) of the Transportation Article, one of which occurred in the past year.

Will I need to obtain a Handgun Qualification License in order to purchase a regulated firearm?
Yes. Please see the Handgun Qualification License page for more information.

Can you check my record prior to filling out the paperwork for a regulated firearm?
No, Maryland law does not allow the Maryland State Police to access your criminal record without first having an application on file.

The Maryland State Police recently confirmed my eligibility and I purchased a handgun last month. Why am I on review again?
Even though you have recently purchased a handgun legally, a background check is still required. MSP must ensure that since the time of your purchase you have not been served a protective order, or been arrested, convicted of a disqualifying crime, or placed on supervised probation, etc.

Can I complete an additional application for the purchase of a regulated firearm even though I am currently waiting for my previous application to be approved?
A person may not purchase more than one regulated firearm in a 30-Day period. You may complete more than one application within 30 days, however you may not transfer or take possession of more than one firearm within the 30 day period. Exceptions to this rule are listed on the Regulated Firearms Collector page.
Why am I placed on review?
If there are any discrepancies discovered on the 77R application and/or during any records checks, the application will be placed on hold pending further review by a Maryland State Trooper to ensure the applicant is not prohibited from possessing a regulated firearm.

How do I check the status of my 77R application?
• Your current application status can be obtained by logging in to your Licensing Portal account
• 77R applications can take up to 7 days to process. If it has been more than 7 days since your application was accepted for processing, please email the Firearms Registration Unit for further instructions: msp.firearmsregistration@maryland.gov
• To check what date your application was accepted for processing, login to your Licensing Portal Account and go to your Dashboard. The email with the date your application was accepted for processing is available for review under the “Messages” tab. This email was also sent to your email address associated with your portal account.
For questions, please send an email to the Firearms Registration Unit

msp.firearmsregistration@maryland.gov