

Maryland State Police Licensing Division Bulletin



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LIVE SCAN FINGERPRINTING FOR MARYLAND STATE POLICE WEAR AND CARRY PERMIT APPLICANTS

There are three purposes for Live Scan fingerprinting:

- 1) To register a sex offender
- 2) To complete a civil process
- 3) To complete a criminal process

An applicant for a Maryland State Police Wear and Carry Permit must be fingerprinted using the specific authorization code assigned by the Department of Public Safety & Correctional Services (DPSCS) to designate the Maryland State Police Wear and Carry permit. Should any other code be used, the criminal history records associated with the applicant's fingerprints will not be forwarded to the Maryland State Police Licensing Division. The criminal history will be sent to an unknown destination.

In order to enter the Wear and Carry Permit authorization code, the Live Scan technician/operator must use the "civil process" option offered by the Live Scan machine. Any deviation from this will result in the Maryland State Police being unable to process the applicant, as the required response from DPSCS will be absent from the applicant's file.

According to the Department of Public Safety and Correctional Services, the only fee-exempted fingerprinting within Live Scan is reserved for fingerprinting of applicants for "criminal justice employment." Any other fee exemption requires statutory or regulatory authority.

Should Maryland State Police Installations' Live Scan machines not be configured to accommodate this type of "civil process" fingerprinting, they should not provide fingerprinting services for Maryland State Police Wear and Carry permit applicants.