



# MARYLAND STATE POLICE



**Maryland Department of State Police / Licensing Division**  
**1111 Reisterstown Road**  
**Pikesville, Maryland**  
**Office: (410) 653.4500 / Fax: (410) 653.4036**

## ADVISORY

**LD-PLU-25-005**

**May 26, 2025**

### **Security Guard Certification Late Fees and Expiration Dates**

The Maryland Department of State Police Licensing Division is disseminating the following information, to provide clear guidance on late fees and certification expirations for individual security guard certifications.

Pursuant to §19-404.1 of the Business Occupations & Professions Article, a security guard certification renewal application shall be submitted 90 days before the certification expires. Late fees in the amount of \$5.00 per day, not to exceed \$150, will be assessed beginning 30 days prior to the expiration date stated on the certification card. Late fees may be waived if the applicant provides documentation that they did not make timely renewal due to incapacity, hospitalization, being called to active military duty, or other hardship.

Example: Security Guard certification card expires on 1/31/26, late fees will begin to accrue 1/1/26.

A security guard certification card may be renewed until the date of expiration. A security guard certification that has past the expiration date is no longer eligible for a renewal and will be required to submit an original security guard application along with all of the original application requirements (\$15 application fee, 12 hours of initial security training that is approved by the Maryland Police Training and Standards Commission, Livescan fingerprints).

Additional information can be found on the MDSP Licensing Division website at: [Maryland State Police Licensing Division](https://www.marylandstatepolice.org/ProfessionalLicensing). Specific questions can be emailed to: [msp.professionallicensing@maryland.gov](mailto:msp.professionallicensing@maryland.gov).

Alert Bulletins are a service of the Maryland Department of State Police. The content of this document is for OFFICIAL USE ONLY. Any request for disclosure of this document or the information contained herein, should be referred to either the originator of the Bulletin, or the Maryland Department of State Police, Licensing Division, 410.653.4500.